

CADI Minutes

June 13, 2012 from 1-4 pm

Participants:

In Person:, Karen Colich, Jerry King, Jan Dougan, Dawn Christman, Deborah Cross, Bob Flint, Ruth Rench, Rosana DeJesus, Danielle Patterson, Chandeeva Sola, Karen Pope, Manisha Singhal, Karen Ten Cate, Champ Thomaskutty, Gail Wright, Cynthia Cunningham

Via Conference Call: Barbara Wells, Bill McKee, Lisa Staten, Jennifer Heintz, Donna Vandergraff, Doug Poe, Sandra Edmond, Rose Flinchum

Staff: Jena Grosser, Caitlin Neal

1. Approval of April 25, 2012 Minutes
 - a. Dr. Flint Motioned to approve the minutes from the last council meeting;
2. Review of Bylaws
 - a. Several updates were made to the existing bylaws. Some clerical errors were corrected. It was agreed upon that all members of the executive team will serve two year terms. Several articles were updated including those on proxy voting and quorum.
3. Voting
 - a. The coalition determined that proxy voters should be approved prior to a meeting where a vote is to occur in the same way that new members are approved. They also determined that for a vote on “important business” (elections, ratifications, amendments, major financial decisions as determined by the steering committee) to count, at least 50% plus one of eligible voting coalition members must vote.
 - b. Elections will be awarded by majority vote, amendments and ratifications by 2/3 vote. It was decided that electronic voting will be the preferable way to conduct votes, with seven days prior notice for questions to be sent electronically to all coalition members and 72 hrs in which to submit a vote.
 - c. Voting integrity will be maintained by submitting all votes to the coalition coordinator who will keep them confidential, maintaining an agreeable level of secrecy.
 - d. Smaller decisions taking place at meetings or at committees can be voted on by those present. Discussion regarding emergency voting is to take place via conference call. Each of the standing committees as well as the steering committee must meet once, in person or by phone, before each quarterly coalition-wide meeting.
 - e. VOTE: Dr. Flint made a motion to vote on the question: “Should voting organizational members be the only ones to have a full body vote?” Karen Ten Cate seconded the motion, and the ‘yeas’ had it.

- f. VOTE: Dr. Flint made a motion to vote on the question: “The chair of the coalition can only vote in the instance to break a tie?” Karen Ten Cate seconded the motion, and the ‘yeas’ had it.
 - g. VOTE: Dr. Flint made a motion to vote on the question: “Should officers not represent their organization during their term in office?” Karen Ten Cate seconded the motion, and the ‘nays’ had it.
- 4. Membership
 - a. Because at least 50% of members must vote for a decision to take effect, accurate membership rolls need to be maintained. The coalition discussed at length the requirements of membership as to be implemented in the bylaws. Currently, those in contact with the coalition and coordinator will be considered members of CADI. In the future, an application and conflict of interest form must be submitted for membership.
 - b. The qualifications of membership were discussed but those at the meeting were unable to come to a conclusion. Instead, the coalition coordinator will solicit an adhoc committee comprised of existing members to discuss moving to an organization-only membership, instead of the mixed organization/individual model currently outlined in the bylaws. It was agreed upon to remove the standing organizations from the steering committee. It was also agreed upon that executive officers (Chair, Vice Chair, Secretary, Treasured and Immediate Past Chair) will not be representative of their organizations while serving and will instead appoint a proxy from their organization to replace them.
- 5. The Chair will not be allowed to vote on any coalition-wide decisions except in the event of a tie, in which case the chair will cast the deciding vote. Committee chairs, however, will continue to represent their organizations.
- 6. Question to be addressed by members in a special meeting this summer:
 - a. Will individuals be allowed to become members with full coalition-wide voting rights? Or will they only be able to vote on committees?
 - b. If CADI switches to an organization-only membership model, what will be considered an organization? What about different groups under the same organization (eg: IU Health Neuroscience, IU Health Endocrinology etc)?
 - c. Should future members be required to give a financial contribution to join CADI as well as for sustainability purposes?
- 7. Mission
 - a. Dr. Rench pointed out that while the word stroke is included in the mission statement, it is not included in the rest of the bylaws or in the title of the coalition. Those in attendance discussed whether stroke can be considered part of cardiovascular disease and ultimately decided against it, citing that for lay people “cerebral-vascular” which refers to stroke, is not a immediately recognized as its colloquialism. They concluded that a good way to test the electronic voting system might be to have members vote on adding 'S' to CADI's name. This will need to be discussed further at our next meeting.
- 8. D. The Meeting adjourned at 4pm. The next meeting will be announced via e-mail.